



MINUTES

Monday, June 4, 2012

**FORT MYERS BEACH TOWN COUNCIL
TOWN HALL – COUNCIL CHAMBERS
2523 ESTERO BOULEVARD
FORT MYERS BEACH, FLORIDA 33931**

I. CALL TO ORDER

Mayor Kiker called to order the June 4, 2012 Regular Meeting of the Town Council at 9:04 a.m. Present along with Mayor Kiker: Vice Mayor Raymond, Council Members Kosinski, List, and Mandel. Also Present: Town Manager Stewart, Town Attorney Miller, Finance Director Wicks, Public Works Director Lewis, Community Development Director Fluegel, and Town Clerk Mayher.

II. INVOCATION – Rev. Bromley and Rev. Davis

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF FINAL AGENDA

Mayor Kiker requested to move Agenda Item VII, A, to the Consent Agenda.

Consensus approved the Agenda with the change as requested.

V. PUBLIC COMMENT

Mayor Kiker noted Public Comment time was scheduled for discussion of items that were not on the agenda.

Public Comment opened.

Bud Nocera, President of the Fort Myers Beach Chamber of Commerce, briefly discussed his previous business and government experience. He stated he looked forward to working with the community and to help build the community.

Frank Schilling, resident, reported the Civic Association had received signed letters from a number of people who did not want to see C.O.P. expanded on the Beach, and requested the matter be placed on a referendum. He asked that Council consider placing C.O.P. on a referendum, and presented the Mayor with the letters from the residents.

Garr Reynolds, resident, discussed his belief that the residents did not want to see the extension of C.O.P. on the Beach. He reported he attended the last C.O.P. Task Force Meeting, and offered his observations and opinion on the Task Force.

Public Comment closed.

VI. IMAGE OF FORT MYERS BEACH

Bob Layfield stated he was a resident, co-owner of the Sandpaper Publishing Company, and a member of the Board of the Friends of the Arts. He reported the Friends of the Arts appeared before the Council today to seek support for their mission and activities in the community, and outlined the purpose and the type of work performed by the organization. He introduced Ms. Dobyns from Above Water Marketing who was representing the Friends of the Arts as it related to marketing.

Cindy Dobyns, Above Water Marketing, gave a brief presentation on the Friends of the Arts, the Fort Myers Beach Film Festival, and how public relations would bring more tourists to the community for art events. She described how public relations attracted local, national, and international media coverage for Town events; the businesses that assisted in past events; and the numerous art groups in Fort Myers Beach that would benefit from public relations.

Mark List, resident and Chair of the Fort Myers Beach Film Festival, reported the Film Festival was very successful and described how the organizers moved the various elements of the Festival to different areas of the Town. He noted at this past event the Screen Actors Guild set-up at the event, and they partnered with the Festival; and also in attendance at the event were film distributors.

Corky Conglon reported she was a resident, First Vice President of the Fort Myers Beach Art Association, Sponsor Chair for Paint the Beach, and was a founding member of the Friends of the Arts. She stated there was a lot of art on the Island; however, she felt there needed to be more venues to help promote the arts. She discussed her opinion to increase the promotion of Fort Myers Beach.

Beth Ann Tuyls, reported she was a member of the Friends of the Arts and an Island resident and business owner. She stated that she attended a film festival on the Beach six years ago which helped her decide to move to the Beach; and discussed her views on the importance of the Film Festival for the promotion of the Island.

Ceel Spuhler, resident, discussed how the Friends of the Arts supported many of the Island's cultural and artistic groups and enhanced life on the Beach. She requested the Council's support and thanked them for consideration of the Friends of the Arts request.

Al Durrett, resident and member of the Friends of the Arts, explained the purpose of his input was to request funds to cover the expenses for promoting Fort Myers Beach for one year which was approximately \$25,000.

Council Member Mandel stated he was not on the Board for the Friends of the Arts. He noted the group worked throughout the last year to raise funds to offset the cost of events which promoted the Town and enhanced the quality of life. He pointed out that the Friends of the Arts received \$10,800 from the TDC and \$2,500 from the State for advertising outside the area. He explained how the work by the Friends of the Arts helped with the Town's tourism.

Council Member List reported that she and her husband were among the founding members of the Friends of the Arts. She complimented the organizers of the Film Festival for a successful event.

Vice Mayor Raymond discussed how he believed the Friends of the Arts helped to maintain a family atmosphere on the Beach. He stated he was in favor of the request by the Friends of the Arts and would bring up the matter at the next budget work session.

Council Member Kosinski noted his support of the request from the Friends of the Arts.

Mayor Kiker recounted his positive experience during the weekend of the Film Festival. He explained that there would not be a vote today concerning the request, and how Council had to budget properly for such events.

Discussion was held concerning TDC and State funding for next year's Film Festival event.

Consensus was to discuss the request during a budget process Work Session and Council Member Mandel would be the Liaison to the Friends of the Arts.

VII. LOCAL ACHIEVEMENTS AND RECOGNITIONS

None.

VIII. ADVISORY COMMITTEES ITEMS AND REPORTS

None.

IX. APPROVAL OF MINUTES

- A. May 7, 2012 Town Council Meeting
- B. May 7, 2012 Town Council Work Session
- C. May 21, 2012 Council Meeting

MOTION: Motion by Council Member List to approve all the minutes as presented; second by Council Member Kosinski.

VOTE: Motion approved, 5-0.

X. CONSENT AGENDA

- A. Acceptance of the Town Audit Committee Recommendations and Authorization to Negotiate – RFP 12-04-FIN, Financial Auditing Services
- B. Letter of Support for the Fort Myers Beach Art Association Application to the Lee County Tourist Development Council for a Media Grant
- C. Award of Bid, ITB 12-02-PR, Kayak Shed and Sitework
- D. Proclamation – Harry and Jean Gottlieb, 70th Anniversary

Public Comment opened.

No speakers.

Public Comment closed.

MOTION: Motion by Council Member Kosinski to approve Consent Agenda Items A, B, C, and D; second by Vice Mayor Raymond.

VOTE: Motion approved, 5-0.

XI. PUBLIC HEARINGS

- A. Ordinance 12-02, Amendment to LDC, PAL, PWVL

Mayor Kiker opened the Public Hearing at 9:48 a.m.

Town Clerk Mayher read the title of the Ordinance:

AN ORDINANCE AMENDING CHAPTER 27, ARTICLE IV OF THE TOWN OF FORT MYERS BEACH LAND DEVELOPMENT CODE, “ADDITIONAL RULES AND PROCEDURES APPLYING TO BOTH PERSONAL WATERCRAFT AND PARASAILING,” AMENDING SECTION 27-52, “PWVL AND PAL APPLICATIONS; REGULATORY FEES,” TO CLARIFY THE NUMBER OF PWVL AND PAL LICENSES THAT ARE PERMITTED; AMENDING SECTION 27-55, “TRANSFERABILITY OF PWVL AND PAL LICENSES; GRANDFATHER CLAUSE,” TO CLARIFY THE CONDITIONS UNDER WHICH SUCH LICENSES MAY BE TRANSFERRED TO A DIFFERENT LOCATION; PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.

Town Manager Stewart noted the proposed ordinance came previously before Council at which time some people from the industry expressed concerns that mainly centered on their belief that there was language that restricted their ability to sell their businesses. He explained that since the last public hearing the Town Attorney and staff met with the representatives of the two types of businesses and the ordinance language was further clarified concerning the ability to transfer ownership and location; however, during those discussions it was learned there may be some other underlying issues that might

require a Council Work Session. He recommended tabling the proposed ordinance to a future Council Work Session.

Town Attorney Miller noted her concern regarding the clarification of Section 27-55 which has contradictory statements, and talked in terms of ‘transferability’ and did not clarify if that meant selling or moving a business. She stated that after talking to some of the industry representatives she did further research and split Section 27-55. She noted her concern about the recommendation to table the ordinance again since it began back in the 2010 when a vendor was forced to move when the County purchased the Seafarer’s site. She urged Council to adopt the ordinance today which would amend Section 27-55, and she would review the other sections of the ordinance.

Discussion was held concerning the other sections of the ordinance that still needed to be addressed; and conducting a Council Work Session or sending the ordinance to the LPA first.

Town Manager Stewart reported that a number of business owners expressed their desire to bring forward their concerns. He added that if Council approved the ordinance today, he urged the Council to discuss it at a Work Session prior to sending it to the LPA.

Discussion ensued regarding the ambiguity of the current ordinance and the need for clarification.

Public Comment opened.

Sharon Faircloth, Holiday Water Sports and Estero Island Parasail, asked the Council not to vote on the matter today due to some of the owners concerns regarding expansion of business and safety.

Chris Weber, Mid-Island Water Sports and Estero Island Parasail, commented that the ordinance should not be piecemealed and asked that the ordinance be tabled.

Public Comment closed.

No LPA representative was present to address the Council on Ordinance 12-02.

Town Attorney Miller noted her concern regarding legal exposure as it related to a previous Council legislative decision regarding relocation of a business.

Town Manager Stewart pointed out that Ordinance 12-02 may not be completed until the end of the year since any revisions would be forwarded to MRTF and the LPA.

Discussion ensued regarding the legislative interpretation of the Code in 2010; the interpretation of transferability, and the ambiguity in the ordinance; the recommendation of the Town Attorney; and the timeline for sending the ordinance to the LPA.

MOTION: Motion by Council Member Kosinski to approve Ordinance 12-02, amendment to the LDC, PAL and PWVL as specified by the revisions of the Town Attorney dated May 23, 2012; second by Vice Mayor Raymond.

Discussion was held regarding the need to include LPA minutes in the agenda packet; and legislative interpretation of the amendment.

VOTE: Motion approved, 3-2; Mayor Kiker and Council Member List dissenting.

Mayor Kiker closed the Public Hearing at 10:17 a.m.

Recess at 10:17 a.m. – Reconvened at 10:37 a.m.

B. Ordinance 12-04, Special Events Ordinance

Mayor Kiker opened the Public Hearing at 10:37 a.m.

Town Clerk Mayher read the title of the Ordinance:

AN ORDINANCE OF THE TOWN OF FORT MYERS BEACH, FLORIDA, REPEALING ORDINANCES 98-1 AND 00-16, WHICH ARE CODIFIED IN CHAPTER 22 OF THE TOWN OF FORT MYERS BEACH CODE OF ORDINANCES AND ADOPTING NEW REGULATIONS IN SAID CHAPTER RELATING TO SPECIAL EVENTS; ADOPTING DEFINITIONS; PERMIT REQUIREMENTS; EXEMPTIONS FROM PERMIT REQUIREMENTS; PROVISIONS RELATING TO FEE WAIVERS AND BUDGET ALLOCATIONS; APPLICATION REQUIREMENTS; PROCEDURE FOR REVIEW, APPROVAL AND APPEAL OF DENIAL OF PERMITS; ADOPTING REGULATIONS APPLICABLE TO PERMITS FOR POLITICAL DEMONSTRATIONS; SECURITY FOR UNPAID EXPENSES; INDEMNIFICATION AND LIABILITY INSURANCE; SIGNAGE; NOISE; AND REVOCATION OF PERMITS; PROVIDING SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Town Manager Stewart explained that the codified ordinance provided regulations and requirements for special events within the Town which included the permit process. He noted the Town Attorney created a ‘redline’ of the ordinance that was introduced previously to clearly delineate the changes she made in response to the comments and questions from Council.

Public Works Director Lewis recapped that the proposed special events ordinance was presented to the Council for introduction and at that time there were questions and comments from Council about certain aspects of the ordinance. She explained the purpose of the proposed ordinance was to clean up the existing ordinance, make provisions for certain areas that had not been addressed in the existing ordinance, and to include the ability for recurring special events.

Town Attorney Miller noted the inclusion of a copy the ‘redline’ changes, and reviewed her summary list of changes:

- Section 22-2 – Permit Required: ~~Town Manager designee~~ to Town
- Section 22-7 – General Criteria and Limitations: clarification of special events in residential areas limited to ‘family celebrations (i.e. weddings, retirement parties, graduation parties and the like), residents’ block parties and garage sales’
- Section 22-7(b) – Recurring events

- Section 22-7(f) – New subsection concerning types of special events to be approved by Council
- Section 22-8(b)(5) – Application Requirements: permit application
- Section 22-9 – Review of Application
- Section 22-11 – Notification of Denial and Right of Appeal
- Town Manager may require the posting of a bond or deposit
- Section 22-12 - Permits for political demonstrations

Public Comment opened.

Bonnie Roberts, resident and event planner at Fishtail Marina, reported she already had nine events scheduled for the 2012-2013 season. She stated she felt the Town special event permit process was a lot of paper and a lot of time; however, the Town had crossed their Ts and dotted their Is. She noted her appreciation of the Town and their support of the south end, and hoped it would continue. She hoped the process could be simplified with a reduction of paperwork.

Steve D'Angelis, Manager of Nervous Nellie's and Board of Directors for the Chamber of Commerce for Fort Myers Beach, thanked the Town for looking into the matter of special events permits, and reported he has and would continue to pull permits for special events. He stated he agreed with the proposed amendment to inform the residents within 500 feet of an amplified music. He hoped for the delineation within the business or entertainment district on Old San Carlos Boulevard due to the large amount of special events that happen within that area (i.e. Pirate Festival, Taste of the Beach, etc.).

John Lallo, owner of Pete's Time Out and President of Times Square Merchants and Event Association, reported that Council was asked six months ago to come up with a 52-week permit due to the time consuming process for a recurring weekly event.

No LPA representative was present to address the Council on Ordinance 12-08.

Community Development Director Fluegel explained that the proposed ordinance did not have to go to the LPA because it was not an amendment to the Land Development Code.

Public Comment closed.

Vice Mayor Raymond questioned how the request for a 52-week permit.

Town Attorney Miller stated if an applicant wanted a 52-week event permit that it would have to come before Council.

Vice Mayor Raymond believed the notification for denial should be 15 days instead of 5 days.

Public Works Director Lewis explained her concern was that approximately 85% of the applications received came in 14 days or less before the event.

Discussion was held concerning the time frame for notification of denial; the proposed fee schedule which was to help promote or encourage people to come in for a permit sooner than later; the special event application process time frame; and Section 22-6 regarding fee waivers.

Town Manager Stewart noted that previously religious organizations were exempt from all fees; however, now if the organization was having an event off-site they were not exempt.

Mayor Kiker asked how the public would know about events that did not come before the Council and were approved by the Town Manager.

Town Attorney Miller noted the requirement for notification if the event had amplified sound was within 500 feet of a residential area.

Mayor Kiker questioned if the County was required to notify the Town of their events held within the Town.

Town Manager Stewart reviewed the discussion staff had with the County after the County had held an event at Crescent Beach Park without notifying the Town.

Town Attorney Miller stated the Town did not exempt the County.

Discussion ensued regarding applicability of the permit process for the County within the Town; and the permit process for other entities that wanted to hold events on County property within the Town, or on Town property.

Mayor Kiker suggested posting information regarding special events on the Town's website for the public's information.

Discussion was held concerning whether to list special events on the Town's website if the event was not a Town-sponsored event.

Town Attorney Miller suggested placing a disclaimer on the special event website listing if it was not a Town-sponsored event.

MOTION: Motion by Council Member List to approve Ordinance 12-04 adopting new regulations for special events with/without changes shown in the 'redline' revised ordinance dated May 21, 2012; second by Council Member Kosinski.

VOTE: Motion approved, 5-0.

Mayor Kiker closed the Public Hearing at 11:20 a.m.

XII. ADMINISTRATIVE AGENDA

A. Resolution 12-08, Special Events Fee Schedule

Town Clerk Mayher read the title of the resolution:

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FORT MYERS BEACH ADOPTING A SCHEDULE OF FEES FOR SPECIAL EVENTS IN THE TOWN OF FORT MYERS BEACH; PROVIDING AN EFFECTIVE DATE.

Town Manager Stewart noted the revised fee schedule and part of that was to reflect some of the language that was put in the ordinance which had to do with how far in advance someone makes a special event application. He reviewed 'Exhibit A' outlined the various fees and what they covered (i.e. banner fees, etc.); and the variable cost as it related to the date of submission prior to the event.

Town Attorney Miller suggested if it was the Town's intention not to have the County pay a fee that the Council may want to include that in the proposed resolution.

Consensus was in agreement with Town Attorney Miller's suggestion.

Public Comment opened.

Bonnie Roberts, resident and event planner at Fishtail Marina, questioned the increase for recurring events; and the deadline for events from January 1st through Easter.

Public Works Director Lewis responded in the affirmative regarding the increase in the fee for recurring events; and noted the deadline for events from January 1st through Easter was not included in the new ordinance.

Bonnie Roberts asked if multiple event applications submitted at the same time could be paid with one check.

Town Manager Stewart responded in the affirmative.

John Lallo, owner of Pete's Time Out and President of Times Square Merchants and Event Association, stated he had already done 50 performances and explained how he was waiting for a 52-week permit to become a reality; that he had all the insurance in place and ready for signature; and that he had been paying \$30 a week for the permit and \$80 a week for stage set-up. He stated he had an event set-up for this weekend but did not pull a permit in anticipation that the Council would approve a 52-week permit as of today. He asked if this was approved would he have to come back before Council to obtain a 52-week permit.

Town Manager Stewart responded in the affirmative. He reviewed the formula to determine the cost of recurring event fees; and noted that the Council had previously approved that the Town Manager could continue to approve Sunset Celebration events beyond the six that he could have approved until the matter was resolved.

Consensus was that the request for a 52-week permit for the Sunset Celebrations would be on the next Council agenda as long as Mr. Lallo submitted the necessary forms and information by Wednesday.

Discussion was held concerning the ability for Council to waive a recurring event fee by a non-profit group.

Public Comment closed.

Vice Mayor Raymond questioned effectiveness and cost of putting up and tearing down the stage on a weekly basis.

Town Manager Stewart noted the effective date of Ordinance 12-04 was today, and how it might impact the Sunset Celebration.

MOTION: Motion by Council Member List to approve Resolution 12-08, establishing the fees and charges associated with Special Events; second by Council Member Kosinski.

VOTE: Motion approved, 5-0.

Vice Mayor Raymond questioned effectiveness and the cost of putting up and tearing down the stage on a weekly basis.

Town Manager Stewart reported staff was taking a look at whether or not it was possible for a gazebo to be built in the Times Square area that would provide a stage-like setting.

Mayor Kiker asked to place the matter on Agenda Management and Vice Mayor Raymond agreed.

Town Manager Stewart noted the effective date of Ordinance 12-04 was today, and how it might impact the Sunset Celebration, and suggested changing the effective date.

Town Attorney Miller stated in order to change the effective date the ordinance would need to be reconsidered.

Town Manager Stewart asked if the Council would consider waiving the higher fees for the submittal for the Sunset Celebration recurring event since it was now being submitted later than the required time period.

MOTION: Motion by Council Member List to waive the late fee that would be incurred due to the passage of the new ordinance for the weekly event that was staged by the Times Square Alliance; second by Council Member Kosinski.

Council Member Mandel suggesting waiving the fee for a period of 45 days in case there were other similar instances with special events.

AMENDMENT: Motion maker amended the motion to be all inclusive of any application that they have a 45 day grace period before incurring the late application fees; second agreed.

VOTE: Motion approved, 5-0.

XIV. PUBLIC COMMENT

Public Comment opened.

John Lallo, Pete's Time Out, explained the Times Square area seemed to be a place where people came to solicit and to perform after the Times Square Alliance had a permit for an event. He asked if their permit superseded someone coming in and conflicting with their event; and who would police it.

Public Comment closed.

Council Member List asked if when issuing permits for other performers in Times Square that Friday be excluded.

Public Works Director Lewis explained the one-time incident with a steel drum band; however, regarding the Street Performer Programs, she did not believe there was anything in place that would preclude the Town from controlling the program during the Sunset Celebrations.

Town Manager Stewart suggested that, as it pertained to Mr. Lallo's question, that the special event permit would prevail over the street performers; however, not every performer would conflict with the special event permit for the entertainment.

Mayor Kiker asked Mr. Lallo to discuss the matter with the Town Manager and if there was any action required by Council to inform the Council at their next meeting.

XV. TOWN MANAGER'S ITEMS

A. Mound House Update

Public Works Director Lewis gave an update on the Mound House:

- Observation deck – received the permit from the State and the Town has the conceptual plans; notification forwarded to the TDC that Council has taken the direction to move forward with the project and she would give the TDC an update report at their monthly meeting this Friday.
- She was preparing a Professional Services contract to finish the construction drawings and get the project out for bid; she was hoping by October 1st to have that completed and out to bid.
- Kayak Building – bid was awarded this morning; pre-construction meeting scheduled for June 18th; construction should commence within 30 days (+/-) after today.
- Interior restoration – the consultant was finalizing the code changes review and she was planning to have the work out for bid within the next week or so.

Town Manager Stewart asked if this should be on the agenda for the first week in August.

Public Works Lewis responded in the affirmative.

Council Member Mandel questioned the status of the agreement with the church in order to use their parking lot.

Town Attorney Miller stated she was working with the Community Development Director on that agreement.

XVI. TOWN ATTORNEY'S ITEMS

A. Estero Boulevard Draft Interlocal Agreement

Town Attorney Miller distributed copies of the draft interlocal agreement between the Town and the County for Estero Boulevard. She reported she spoke with the County staff and Chair last week who seemed amenable to an interlocal agreement. She encouraged Council's review and comments to be forwarded to her. She noted highlights of the agreement:

- Town staff would be able to participate all meetings on the project with the County
- Town would have the right to reject reasonable changes to the work if the Town wanted certain enhancements
- Dispute resolution provision

She noted there was no language covering the requirement for the County to provide the Town with a timeline.

XVII. COUNCILMEMBER ITEMS AND REPORTS

Council Member Kosinski – asked for the update on the C.O.P. Task Force opinion from the Ethics Commission.

Town Attorney Miller stated she had not been contacted by the State yet and that she would contact them again.

Discussion was held regarding whether or not there would be a discussion on the C.O.P. at the Work Session later today depending upon receipt of the opinion from the Ethics Commission.

Vice Mayor Raymond – stated that after reading the Town Manager's Weekly Report, he wanted to know if staff was going to the Times Square area to deliver trash bags.

Public Works Director Lewis reported the Town supplied the merchants in Times Square with the trash bags that they utilize, the merchants pay the Town for those bags, and the merchants were billed monthly.

Council Member List – no items to report.

Council Member Mandel – reported he had some information from a Horizon Council Task Force which he would give to the Community Development Director (Final Recommendations Regarding Zoning and Permitting Efficiencies); and noted he had some literature for Council and staff from the Horizon Council on their activities. He stated a member of the Horizon Council, Ms. Chen who was the

Publisher of the News-Press, requested a meeting for her and her Editorial Board in August to meet with some of the Town business leaders to discuss Fort Myers Beach topics. He requested approval from the Council to be able to work with her and set-up the meeting.

Consensus was to approve Council Member Mandel's request.

Mayor Kiker – discussed his meeting with Commissioner Manning where three items were discussed:

- 1) ILA for Estero Boulevard;
- 2) Seafarer's, which he believed was on the County's agenda as to whether they would sell the property to the Town and at which point he requested the County wait until the Council was able to discuss the matter first; and,
- 3) Fort Myers Beach representation on the TDC, which he noted the Town was awaiting a response on the matter; and that it seemed the TDC was in favor of changing the rotation.

He reported how well the Safety Task Force was doing and noted the group had done a lot of investigative work (i.e. surveying which street lights were out, the wattage of the light, etc.). He added that the County was being very helpful and proactive. He announced that tomorrow at 2:00 p.m. there would be another meeting of the Safety Task Force.

XVIII. AGENDA MANGEMENT

Town Manager Stewart reported that tomorrow the County's agenda would include an item regarding the engineering consultant for Estero Boulevard; the BOCC would vote to approve the company T.Y. LIN; and that there would be a Town staffer present at that meeting. He pointed out that the Council had wanted to discuss the PAL/PWVL ordinance.

Mayor Kiker expressed his understanding that the Town Manager and Town Attorney would discuss the PAL/PWVL issue first and then advise Council when they were ready to review the matter.

Town Manager Stewart responded that staff would put the PAL/PWVL item on Agenda Management with a TBD date. He noted that Council also indicated they wanted a discussion during the budget sessions regarding funding of the arts.

Consensus was that Council would discuss funding of the arts during a budget session.

Town Manager Stewart reported that staff would be asking Council to consider replacing the pavers and installing some type of a gazebo in the Times Square area during the budget process.

Consensus was to approve placing the paver and gazebo items on Agenda Management.

Discussion was held regarding the status of the Lien Reduction Process; and the Town Attorney reported the item was ready and she was awaiting the assignment of a date.

XIX. RECAP OF ACTION ITEMS

Town Manager Stewart recapped the Action Items added during the meeting:

- Town Manager and staff would schedule a date to meet with Mr.
- Staff would move forward the items approved on the Consent Agenda
- Staff would begin negotiations with the audit firm
- Staff would schedule a date for the PAL/PWVL
- Staff would move forward with the Special Events Ordinance

Motion by Council Member List, seconded Vice Mayor Raymond to adjourn. Meeting adjourned at 12:10 p.m.

Adopted _____ With/Without changes. Motion by _____

Vote: _____

Michelle D. Mayher, Town Clerk

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